

Professional Development

January

- Committee Conference Call
- Open registration for Director's Drive-in Workshop
- Every 2-3 years, Leadership Symposium one day event
- Start organizing Support Staff Workshop for late March
- Start working on Spring IASFAA Conference
 - Newcomers/Mentors
 - Scholarships
 - Possible FA101 Sessions
 - Credential Training

February

- Host Director's Drive-in Workshop
- Committee Conference Call
- Continue work on Support Staff Workshop

March

- Open conference scholarship application
- Host Support Staff Workshop

April

- Spring IASFAA Conference
 - Award conference scholarship before conference registration deadline
 - Arrange mentors for newcomers at conference
 - Work with Program Committee to determine if reserved tables necessary for newcomers and mentors at lunch/breakfast
 - Put a plug in for MASFAA Summer Institute
- Award MASFAA Summer Institute Scholarship
- Every 2-3 years Leadership Symposium final meeting/graduation prior to conference

May

- Notify IASFAA members about scholarships for MASFAA Summer Institute
- Award MASFAA Summer Institute scholarships at end of month

June

- Exec. Council
- Request payment for MASFAA Summer Institute Scholarship (work with Treasurer)

July

- Every 2-3 years Leadership Symposium will be held. Start planning; work with Kristi Fuller and President to determine faculty, location etc. Call for nominations/registration
- Work with Program Committee for FA 101 session for fall conference

August

- Committee Conference Call
- Work with Program Committee for:
 - FA101 Sessions
 - Fall Conference Mentors/Newcomers
 - Fall Conference Credential Training
 - Conference Scholarships

September

- Continue Fall Conference work
- Committee Conference Call

October

- Fall IASFAA Conference
 - Award conference scholarship before conference registration deadline
 - Arrange mentors for newcomers at conference
 - Work with Program Committee to determine if reserved tables necessary for newcomers and mentors at lunch/breakfast
- Every 2-3 years first meeting of Leadership Symposium (3-4 days required)

November

December

- Start planning Director's Drive-in Workshop for February; date, time, location.